

**Unapproved Minutes**

**SDAWWA Executive Board Meeting**

**March 24, 2025-6:00 PM**

**Mitchell SD**

**Members Present:** Matt Erickson, Kevin Newman, Sam Cotter, Austin Hoellein, Kyle Goodmanson, Casey Skillingstad, Hannah Kast, Brian Hoellein, Chris Myers,

**Members Absent**: Rachel Kloos

**Others Present:** Rob Kittay-Section Manager and Ted Lewis-SDWWA Liaison

**Call to Order:** Newman called the meeting to order at 6:00 pm. A quorum was present.

**Approval of Agenda:** Kittay had emailed the agenda and had it placed on the web site. Goodmanson moved toapprove the amended agenda. Skillingstad seconded. Motion passed.

**Minutes:** The minutes from the last meeting had been previously distributed to the Board and placed on web site. Brian Hoellein moved to approve the minutes. Erickson seconded. Motion passed.

**Old Business:** There was none forthcoming.

**Reports:**

**Treasurer’s Report**: Cotter reported-

Certificates of Deposit:

❖ 9-month CD matured February 2025. Re-invested the balance in a 6-month CD at BHFCU.

❖ 6-month CD matures May 4, 2025. Request direction from board for reinvestment. Myers Goodmanson reinvest CD. Motion passed.

Budget Review: Year-To-Date:

❖ Income: $18,344.84

❖ Expenses: $1,442.48

Checking summary:

Expenses: YP Summit (Spent $1,442.48; Budgeted amount $2,000).

Income: AWWA Allotment

Checking account credit/debit 12/13/2024 – 3/21/2025

An audit is due in 2025. Newman will set up the audit with Cotter and Kittay supplying the needed information to auditor.

**Section Manager:** Kittay reported as follows-

|  |  |
| --- | --- |
| **AWWA Summary** | **FY 2025** |
| **INCOME** | **Total** |
| AWWA-Other | $ 1,961.15 |
| AWWA-Multi Section | $ 95.15 |
| AWWA-SD Section | $ 704.00 |
| FUNDRAISERS | $ - |
| INTEREST | $ 4.44 |
| CD | $ - |
| MISCELLANEOUS-IN | $ - |
| TRAINING EDUCATION | $ - |
| **TOTAL INCOME** | **$ 2,764.74** |
|  |  |
| **EXPENSES** |  |
| **Section Manager** | $ - |
| **Donations** |  |
| Research Foundation | $ - |
| Scholarships | $ - |
| Water For People | $ - |
| Water Buffalo | $ - |
| T**OTAL DONATIONS** | **$ -** |
| **Executive Board** | $ - |
| **General Expenses** |  |
| Software | $ - |
| Annual Meeting | $ - |
| Taxes | $ - |
| Apparal for Board | $ - |
| CD-Out | $ - |
| Miscellaneous | $ - |
| **TOTAL of General Expenses** | **$ -** |
| **Memberships for AWWA-SD** | $ - |
| **Training/Events** |  |
| Awards | $ - |
| AWWA National Rep. | $ - |
| Gifts | $ - |
| Training Materials | $ - |
| Student Memberships | $ - |
| WIC Luncheon | $ - |
| Top Ops Competition | $ - |
| YP Events | $ - |
| Networking Events | $ - |
| **TOTAL Training/Events** | $ - |
| **TRAVEL** |  |
| ACE Section Luncheon | $ - |
| ACE TVL Section Manager | $ - |
| ACE Water Taste Rep. | $ - |
| ACE-Fuller Awardee | $ - |
| ACE-Top Ops | $ - |
| ACE Director | $ - |
| Executive Board/Director | $ - |
| Executive Board/ RMSO | $ - |
| Water Fly In | $ - |
| Membership Summit | $ - |
| YP Summit | $ 1,442.48 |
| **TOTAL TRAVEL** | **$ 1,442.48** |
| **TOTAL EXPENSES** | **$ 1,442.48** |
| **NET INCOME** | $ 1,322.26 |
|  |  |
| **DEPOSITS** | **$2,764.74** |
| **EXPENSES** | **$ 1,442.48** |
| BEGINNING CB BALANCE | $ 16,886.71 |
| **ENDING CB BALANCE** | **$18,208.97** |
| OUTSTANDING DEBITS |  |
| OUTSTANDING CREDITS |  |
| **ENDING BANK BALANCE** | **$18,208.97** |
| **BALANCED** | **YES** |
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| **Other Accounts at BHFCU** | **3/3/2025** |
| **Regular Share 0001** | **$ 52.17** |
| **Premier High Yield 0050** | **$ 12,772.70** |
| **6 Month Certificate 1005** | **$ 93,309.92** |
| **6 Month Certficate 1004** | **$ 28,443.44** |
| **TOTAL of all above accounts and checkbook** | **$152,787.20** |

Kittay also attended T&E meetings and monthly meetings with Erin.

**Director’s Report:** B Hoellein reported-

He was not able to attend the Winter board meeting in Hilton Head SC on January 24-25, 2025 in-person

due to travel delays because of the winter storm hitting the southeastern US on those dates. He did attend

remotely as did many others.

• 2024 membership was down 49,200 vs goal of 50,000. It may actually down to 48,000 now.

* Stopped promotional memberships. Trial memberships not renewing.
* Membership software transition. Delay in renewal reminders
* Recruitment paused during transition.

• Business Plan: 31/33 action items complete. Other 2 are complete but under target.

• 2024 was a “Good” year for AWWA

• 2025 Business Plan

* 4 Strategic Goals:
* ▪ Member Engagement and Development
* ▪ Organizational Stewardship
* ▪ Knowledge Creation and Exchange
* ▪ Water Policy and Leadership

• Section Tracker: *South Dakota has met all of these.*

* Signed Affiliation Agreement
* Bylaws Updated within 3-5 years
* Financial Audit at least every 3 years
* Applicable Tax Forms Filed-990N
* Incorporation Status in Good Standing-Secretary of State form annually
* Presidential Officer Visit within last 5 years

• Nation AWWA Office Remodel after 51 years in current location

• LA Fires Update from Heather Collins (CA Board Member)

• CERCLA

* PFAS Liability Protection Act
* Re-Introduce with new congress (waiting at the time of meeting)

• SRF, WIFIA expect flat funding

• ACE Back in a Big Way: 1000+ attendees, $1M revenue

Water 2050 has transitioned from stage of exploration to implementation.

He will attend ACE 2025 in Denver and the associated board meeting June 7-8, 2025.

**SDWWA Liaison Report:**  Lewis reported on the January SDWWA Board meeting.

Cotter moved to give up to $500 to the Kimball Water Festival. Goodmanson seconded Motion passed

**Chair Report:** Newman reported as follows-

1. Submitted Q1 Source to Stream article.

2. Approval of 2025 budget.

3. Attended monthly meetings with our Section Relationship Manager, Tom Clark/Erin Benson.

4. Hosted SDSU Student AWWA-WEF January Meeting.

5. Attended T&E Committee Meetings.

Goodmanson moved to accept the previous reports. Austin Hoellein seconded. Motion passed.

**Council and Committee Business:**

**Administrative and Policy Council:** Skillingstad reported as follows-

Source to Stream Articles

Submitted SDAWWA Membership and Award Article (Q1)

Membership Summit

Not able to attend the event this year

2025 Membership Action Plan-submitted plan afterward

2025 Membership Challenge

Bonus Challenge

Attended various membership pop up meetings

Help walk through the new membership database

Numerous issues with new AWWA database

**Technical & Education Council:** Myers reported as follows-

1. T&E Committee Recent activities
   1. Planning for Spring Water Seminar
      1. 95 were pre-registered
   2. Monthly Committee meetings
   3. Student Chapter Meetings at SDSU
2. T&E Action Items for 2025
   1. Source to Stream article (October)
   2. Planning for SDWWA Annual Conference
3. Training Calendar

|  |  |  |  |
| --- | --- | --- | --- |
| **DATE** | **Conference** | **Virtual/In-person** | **Notes** |
| March 25-26, 2025 | Water Seminar | Mitchell, SD | Highland Conference Center |
| September 10-12, 2025 | SDWWA Annual Conference | Pierre, SD | Ramkota Inn |

**Public Affairs:** A Hoellein reported as follows-

The main project for this committee is the PAC Raffle and to sell mulligans at the golf tournament held during the SDWWA Conference. The dollars generated from these two projects support Water for People and Water Equation. There has been no activity since the fall conference in September 2024. Activity for the committee will increase later in 2025 as we prepare for the fall conference. He will be looking into replacing the PAC Raffle Banner and have advertising that donations will go to support both Water for People and Water Equation. Currently donations only go to Water for People.

**Water Industry Council:** Goodmanson reported-

This year the Fly-In is April 8-9. The two delegates from our South Dakota AWWA section included Jon Vermeulen and Kyle Goodmanson. The Fly-In begins on the morning of April 8th with introductions to the AWWA National Officers followed by a review of the water related issues that the delegates will be asked to discuss with congressional leaders. We have not received the issue papers that outline the topics we will discuss on our congressional visits. New this year will be the Water Week Policy Forum held the afternoon April 8. Wednesday April 10 will start with a breakfast along with regulatory briefing and updates. Separate meetings are scheduled with Representative Dusty Johnson’s office, Senator Mike Rounds office, and Senator John Thune’s office on April 8th and 9th. The event will conclude with a debriefing luncheon on Wednesday. Flights and rooms are booked.

**YP Committee:** Kast submitted the following:

Bowling has been set up for first day of water seminar.

**2025 Budget:** Newman reported. The budget was approved via email on January 21, 2025.

**Other Business:**

**Conflict of Interest Policy:** Kittay will send out again.

**ACE Schedule and Attendance:** Top Ops from SF, Water taste test winner from RC will be going. Should be a good attendance. B Hoeleein will set up a South Dakota luncheon for ACE.

**Section Branding/Logo:** Discussion ensued over various alternatives for logo.

**Section Apparel:** Will order shirts for the new board members.

**RCAP Trainings:** Will not be funded by AWWA

**Strategic Action Plan Items:** Discuss in July

**Membership Growth:** Plan was submitted to AWWA HQ by Skillingstad.

**RMSO:** Detroit May 2-3 Newman and Kloos will be going.

**2025 Conferences/Seminars:**

Water Matters Fly-In: April 8-9, Washington, D.C.

SWTW: April 22-24 West Fargo ND

RMSO 2025: May 2-3 in Detroit, MI

ACE: June 8-11, Denver, CO

Annual SDWWA Conference: September 10-12, Pierre, SD

Others?

**Library/2025 Book Order:** Kittay will determine the order.

**2025 Future AWWA-SD Section Board Meetings:**

July via Teams

September 9-Pierre at SDWWA Conference

December via Teams

**Adjourn:** Goodmanson moved to adjourn. Kast seconded. Motion passed. Meeting adjourned at 7:45 pm.

Minutes Submitted by Rob Kittay-March 25, 2025

**Committee Chairs:**

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| --- | --- |
| Position | 2024-2025 |
| Chair | Kevin Newman |
| Chair - Elect | Rachel Kloos |
| Past - Chair | Matt Erickson |
| Secretary/Treasurer | Sam Cotter |
| Public Affairs Council Chair | Austin Hoellein |
| Technical & Education Council Chair | Chris Myers |
| Water Utility Council Chair | Kyle Goodmanson |
| Administrative & Policy Council Chair | Casey Skillingstad |
| Young Professionals Chair | Hannah Kast |
| Director | Brian Hoellein |

Other personnel include Rob Kittay-Section Manager and Ted Lewis-SDWWA Liaison.