

**Unapproved Minutes**

**SDAWWA Executive Board Meeting**

**July 28, 2025-Noon**

**Held via Teams**

**Members Present:** Matt Erickson, Kevin Newman, Sam Cotter, Austin Hoellein, Casey Skillingstad, Hannah Kast, Brian Hoellein, Chris Myers, Rachel Kloos

**Members Absent**: Kyle Goodmanson

**Others Present:** Rob Kittay-Section Manager and Ted Lewis-SDWWA Liaison

**Call to Order:** Newman called the meeting to order at 12:02 pm. A quorum was present.

**Approval of Agenda:** Newman had emailed the agenda, and Kittay had it placed on the web site. B Hoellein moved toapprove the amended agenda. Myers seconded. Motion passed.

**Minutes:** The minutes from the last meeting had been previously distributed to the Board and placed on web site. Myers moved to approve the minutes. A Hoellein seconded. Motion passed.

**Old Business:** There was none forthcoming.

**Reports:**

**Treasurer’s Report**: Cotter reported-

**Certificates of Deposit:**

1. 6-month CD: matures in August 2025. Request direction to re-invest?
   * + 1. BHFCU rates are 4.00% (6, 9, or 12 month).
2. 6-month CD: Renewed May 2025 and matures in November 2025.

**Audit is ongoing**

**Checking summary attached**. Highlights:

Expenses:

* YP Social: $169.16 ($750 budget)
* Board meeting: $440 ($600 budget)
* Donations: Kimball School District: $500; Water Buffalo: $1,000 ($1,000 budget)
* RMSO: $1,185.01 ($4,000 budget)
* Section shirts: $101.95 ($600 budget)
* ACE: Section Member Lunch: $858.65 ($500 budget)
* ACE Travel: Director $1,168.22 ($2,000 budget)
* ACE Travel: Taste Test winner (Rapid City): $4,000 ($4,000 budget)
* ACE Travel: Non-Board Member (Fuller): $1,157.68 ($2,000 budget)

Income:

* SD WWA – Water seminar
* AWWA Allotments

B Hoellein moved to reinvest for a new CD. Erickson seconded. Motion passed.

**Section Manager:** Kittay reported as follows-The BHFCU accounts are as follows-

Checking $25,834.41

Regular Share 0001 $52.17

Premier High Yield 0050 $12,806.91

6 Month Certificate 1004 $28,842.84 11/4/2025

6 Month Certificate 1005 $94,692.28 8/24/2025

Since March 2025, the following have been paid out-

Water Buffalos RMSO ACE Luncheon Hoellein to ACE

Rapid City Ops to ACE for Water Test Taste Cotter to ACE

Money in-AWWA Share of Water Seminar-$2256

Items to be handled in near future for Conference-

Order Fuller Award, Past Chair (plaque and pin), Water Taste Test Plaque (also three gift certificates-$150/100/50), Gift Cards for Business Meeting (4 from Scooters, 4 from Menards, 2 from Scheels), and Operator Meritorious Service Award (if needed)

Kittay attended T&E meetings and monthly meetings with Erin. He supplied numerous items for audit. The t-shirts have arrived, and Kittay is sorting them out. When boards reports are submitted, he would prefer a “Word” document as it is easier to get those reports into the minutes.

Some discussion ensued about the t-shirts. It was decided that they will be given away at various functions like the Conference.

**Director’s Report:** B Hoellein reported-

I attended ACE 2025 in Denver and the associated board meeting on June 7-8, 2025. Topics of discussion at the board meetings included:

* + Update on Water 2050. Reviewed the 5 Initiatives that have been developed and year 1 status report. Partnership Programs 30th Anniversary.

Partnership for Safe Water

Partnership for Clean Water

New joint logo: Dark Blue = Treatment, light blue = distribution, gray = collection, purple = reclamation

* + Canadian membership situation and when and how dues can be paid.
  + 2030 Strategic Plan and 2025 Business Plan
  + Discussion on the impact of current federal policies on the water industry.
  + AWWA staff reports: CEO, Treasurer
  + Audit Committee report and acceptance of 2024 Audit.
  + I accepted the South Dakota certificate of appreciation for the South Dakota contribution to the Water Buffalos.
  + Membership: Target 50,280; June 49,085
  + 2025 Budget forecast is less than budget but still positive. Target is a 1% margin.

Other information related to ACE 2025

* Over 11,403 attendees, 1,100 exhibitors, and competitors. Attendance very similar to last year.
* South Dakota was represented in the Top Ops challenge (Sioux Falls) and Tap Water Taste Test (Rapid City).
* The South Dakota Section hosted a section lunch. We had over 25 attendees.
* SD AWWA board members present included Ted Lewis, Kyle Goodmanson, Brian Hoellein, and Sam Cotter.

ACE had a quality program of 3 days of technical content and a large exhibit hall with vendors and service providers

**SDWWA Liaison Report:**  Lewis reported-Next SDWWA Board Meeting is Tuesday night at Conference.

**Chair Report:** Newman reported as follows-

1. Submitted Q2 and Q3 Source to Stream articles.

2. Attended the North RMSO in Detroit, MI.

3. Attended monthly meetings with our Section Relationship Manager, Erin Benson.

4. Coordinated initiation of the 2024 Audit and addressed relevant questions asked by auditor.

5. Section LOGO

6. Attended T&E Committee Meetings.

Myers moved to accept the previous reports. Kloos seconded. Motion passed.

**Council and Committee Business:**

**Administrative and Policy Council:** Skillingstad reported as follows-

Membership

o Current membership summary

 Current member count 213

• I’m a little skeptical that the new data system inflated our membership.

 2025 Goal: Reach 200 members

Annual Conference Awards

o Have not received any nominees

 I will prepare a reminder email and send to Rob to get out to all section members.

 I will prepare the banquet script for award winners.

o Fuller Award Nomination

 Check with Sam and Brian

o Tenure Award List

 We received but need to follow to confirm two individuals that nationals did not get confirmations from.

Scholarship Award

o Have we received any applicants? B Hoellein moved to award three $1000 scholarships this year pending a review by Newman and Skillingstad. Cotter seconded. Motion passed.

Backfilling A&P Chair

o I will be relocating to Boise, Idaho at the end of the year.

o Thoughts on a candidate to backfill my board position?

**Technical & Education Council:** Myers reported as follows-

T&E Committee Recent activities

Planning fall conference

Monthly Committee meetings

Student Chapter Meetings at SDSU to start up again in the fall

T&E Action Items for 2025

Source to Stream Top Ops Article

Source to Stream ACE/ Top Ops Recap-Ted Lewis

Source to Stream article (October)

Planning for Annual conference

Rachel to be POC at conference as I will not be attending

**Public Affairs:** A Hoellein reported as follows-

The main project for this committee is the PAC Raffle and to sell mulligans at the golf tournament held during the SDWWA Conference. The dollars generated from these two projects support Water for People and Water Equation. There has been no activity since the fall conference in September 2024. Activity for the committee will increase later in 2025 as we prepare for the fall conference. He will be looking into replacing the PAC Raffle Banner and have advertising that donations will go to support both Water for People and Water Equation. Currently donations only go to Water for People.

**Water Industry Council:** No report.

**YP Committee:** Kast reported-Social on Tuesday nite at Conference at JD’s Lounge and bean bag tourney on Wednesday.

**Other Business:**

**Section Logo:** Newman spoke about the status of the logo. We want Mt Rushmore to be featured on it.

**Source to Stream Articles:** Newman reviewed what is expected for articles for S2S from the Section.

**Conference Banner:** This should be sent to Newman by AWWA prior to Conference.

**Annual Conference Coordination:** Kittay and Newman discussed a few issues. Kittay sent out a timetable for AWWA activities for Conference.

**Strategic Plan Update:** To be discussed in the near future via Teams.

**2025 Conferences/Seminars:**

Annual SDWWA Conference: September 10-12, Pierre, SD

SDML Annual Conference: September 30-October 3, Pierre SD. No booth this year.

Others?

**Library/2025 Book Order:** Kittay will decide on items.

**2025 Future AWWA-SD Section Board Meetings:**

September 9 6:00 pm-Pierre Ramkota at SDWWA Conference

December via Teams

**Adjourn:** Myers moved to adjourn. Skillingstad seconded. Motion passed. Meeting adjourned at 1:29 pm.

Minutes Submitted by Rob Kittay-August 8, 2025

**Committee Chairs:**

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| --- | --- |
| Position | 2025-26 |
| Chair | Kevin Newman |
| Chair - Elect | Rachel Kloos |
| Past - Chair | Matt Erickson |
| Secretary/Treasurer | Sam Cotter |
| Public Affairs Council Chair | Austin Hoellein |
| Technical & Education Council Chair | Chris Myers |
| Water Utility Council Chair | Kyle Goodmanson |
| Administrative & Policy Council Chair | Casey Skillingstad |
| Young Professionals Chair | Hannah Kast |
| Director | Brian Hoellein |

Other personnel include Rob Kittay-Section Manager and Ted Lewis-SDWWA Liaison.